



Royal Selangor Club

## **SECURITY MEASURES AND RULES**

### **1. Members' vehicles without Club's car park sticker. Proposed action as below:**

- a. Member's vehicle without Club's car park sticker is allowed to park at the visitors parking lots at RSC Kiara Sports Annexe but subject to availability of visitors parking lots. The Member must produce Membership Card when requested by Security Guards for verification purpose. This only applies to carpark at Kiara.

### **2. Member's Guest**

- a. Member's Guest must be accompanied by a Member at all times while in the Club House.
- b. Members must ensure, Guest details are registered in the Guests registration book at the main reception Lobby and the respective places where the Guests registration book is placed.
- c. Members must ensure his/her Guest leaves the Club House upon Member's departures.
- d. Members expecting guest must notify the reception counter with complete details. The reception shall forward the details to the Security office at the Main entrance.
- e. Member's Guest that walk-in or drive-in is compelled to register the details at the Main Guard house and the Security Guard shall record the particulars of the Guest in the log book.
- f. Visitors Parking for Guest is subject to availability of visitors parking lots.

### **3. Visitors**

- a. Visitors who comes to play games in the Club must get a clearance from Sports Manager and respective Section's Convenor failing which entry to the Club is denied.
- b. Visitors and members' guests are not allowed to use changing rooms facilities unless with approval from General Committee.

### **4. Male Changing room at Kiara**

- a. One Security Guard will be placed at male changing room to oversee and ensure no unauthorized person gain entry to the changing room. The Security Guards will be stationed from every Tuesday till Friday from 6.00pm till 8.00pm.

### **5. Contractors and Suppliers**

- a. All Contractors and Suppliers will have their details registered by the Security Guards before entering the Club premises and will be issued a Contractor and Suppliers Pass which is to be worn at all times while in the Club premises.

**SECURITY & HOUSE KEEPING CHAIRMAN**

**1 Aug 2019**